



## Terms And Condition

### New Application

1. Parents are required to complete the official registration form and make an initial payment of an enrolment fee and a one-month's deposit.
2. All deposits paid are not refundable. Deposits will be used to contra/offset the student's final month's fees, upon receipt of a compulsory one-month's notice of withdrawal in writing. Verbal notice of withdrawal is not acceptable.
3. Deposits cannot be refunded in cash or vouchers and not transferrable should the final month's lessons for the student not utilized.

### Payment Of Fees

1. Fees are charged TERMLY, and are payable before the start of each term (before the 10th of the term) or a 10% increase in the outstanding balance will be incurred.
2. All fees must be paid prior to the student's class commencement. It is expected that all fees are paid in full for the complete term, before the students commences lessons, as stated in the deadline payment date.
3. Payment of fees can be made via cash or cheque. For cheque payments, kindly make payment to "Amare Dance Academy Sdn Bhd". No post dated cheque allowed.
4. The Management reserves the right to adjust the school fees without prior notice or when deemed appropriate.

### Class Rules/Refund or Replacement

1. Parents are not allowed in the class while lessons are in session. The exception is made only if invited by the teacher. We appreciate complete understanding from all our parents with regards to the above.
2. Management reserves the right to make amendments to the class schedule and teacher's arrangement. However, we will endeavor to notify parents of any changes as soon as possible.
3. There will not be any refund due to any reasons including absence from sick leave and personal holidays/vacations as the centre adheres strictly to the stipulated class size and the place is reserved for the child even when she/he is absent.
4. In the event that the school closes for some unforeseen circumstances during school term, the school will replace back for the missed lessons. However, if the closure is due to government requirements such as outbreak of an epidemic, there will be no refund or replacement lessons.



## School Holidays

1. The school is closed on all public holidays and certain designated school holidays. Under such circumstances, school fees for that month will have to be paid accordingly. Please request for a copy of the school holidays schedule if you do not have one.

## Prevention of Sickness

1. In the event that the student is sick in class, the school reserves the right to seek immediate medical help from the nearest hospital should the parents/guardians not be contactable. As such, all medical costs and transportation costs will be borne by the parents.

2. In order not to allow illnesses to spread to other students, parents should keep the student at home to rest if he/she is down with flu, fever etc until he/she is fit to attend classes.

3. In the event that the student is not feeling well in class, the parents are advised to pick up the student immediately. In the event that a student is found to be sick upon arrival, parents/guardians will be advised to bring the student home immediately.

## Withdrawal

1. Parents who wish to withdraw the student from any classes must submit a written withdrawal notice with a one-month's notice.

2. The one-month's deposit will be used to offset the last month's fees.

3. Failure to submit a one-month's withdrawal notice will result in forfeiture of your deposit.

## OTHERS

1. It is important that any student with learning difficulties of any nature be made known to the school in the official registration form accompanied by medical reports. This will minimize the risk of the student joining lessons not suited to her/his level of development and ability. Often some of these disabilities will require specialized and focused attention. In the event that this disclosure is not made and the child is found unfit to continue, there will be no refund of fees.